

EMAIL ADDRESS REQUEST

Cipriani School
2525 Buena Vista Avenue
Belmont, CA 94002

Maria Lang-Gavidia
Principal
Email: mgavidia@brssd.org

Telephone (650) 637-4840
FAX (650) 637-4839
Website: <http://cipriani.brssd.org>

Dear Cipriani Parents;

In the continued spirit of "going green", this year we will continue to send the *Cipriani Soup* newsletter, school notices, district messages, and the majority of our flyers via email. We may also be connecting our school to the community-wide ConnectED emergency communication system (more info on that to come). Therefore we need you to provide us an email address that you regularly check that we will use for this purpose. Please fill out this form and return it to the classroom or the office as soon as you can. THANK YOU.

Parent Last Name/First Name

(please print): _____

Children enrolled at Cipriani

Name: _____ Grade: _____ Room #: _____

Name: _____ Grade: _____ Room #: _____

Name: _____ Grade: _____ Room #: _____



Primary email address you'd like us to use for communications: (please print clearly)

_____ @ _____ Home or Work
(Please circle one)

Secondary email address you'd like us to use for communications: (please print clearly)

_____ @ _____ Home or Work
(Please circle one)

Please call (650) 637-4840 or email me at jbauer@brssd.org with any questions. Thank you.

Jill Bauer
Admin. Asst.

Board of Trustees: Brian Matthews Michael Parker Andrew Stulbarg Brian Tashjian Cathy Wright

REQUIREMENTS

For Contact With Students On Campus

The requirements for volunteering in the Belmont-Redwood Shores schools are designed to assure families that all adults working with our children are in good health and eligible to work or volunteer in schools under California Law. Two requirements are necessary:

1. TB certification. - Submit to the PTA volunteer coordinator at your school (certification is valid for 4 years)
2. Screening of the list of volunteer names by the Department of Justice so that an individual is not listed as a registered sex offender.

In addition, if you volunteer to drive, proof of insurance is required each time.

- **The District also requires finger printing if volunteers are *NOT* the grandparent, parent, or legal guardian of the student enrolled at the school within the District.**

For Office Use Only

____ TB expiration Date
____ grandparent, parent or guardian
____ fingerprint clearance, if needed
____ security clearance
____ CDL expiration date

APPLICATION FORM

(Please turn in by September 10, 2010)

Name _____

Address _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

California Drivers License _____ Exp. Date _____

Emergency Contact: Name _____

Address _____

Phone _____

I have read and understand the requirements for volunteering to work with school age children.

Signature of Applicant _____ Date _____

Applicant's Name Printed _____

Name of Student(s) _____

Room Number(s) _____

Relationship of applicant to student(s) _____

*Help school be the best place for your children
Volunteer Today*

Expectations for Volunteers

Volunteers are recruited from the community to share their time, knowledge, and skill with children in the Belmont-Redwood Shores School District. Volunteer participation is designed to enrich the educational program and strengthen our schools' relationship with homes, businesses, public agencies, and private institutions. (Board Policy #1240) To that end volunteers are expected to:

1. Be considerate and respectful of personal property of staff and students
2. Maintain the confidentiality of students information and be mindful of and protect the privacy rights of students and parents
3. Act in accordance with District policies and regulations
4. Be willing to be fingerprinted and TB certified at their own risk, if needed

Complaints concerning volunteers may be resolved using the District's complaint process (Board Policy #1312)

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
2960 Hallmark Drive, Belmont, CA 94002
(650) 637-4800

**Be a
School Volunteer
at**

CIPRIANI SCHOOL

*Some of the greatest moments in life are those
you share with children*